



Pima County Arts Project Grant Final Report 2009-2010

The Tucson Pima Arts Council is no longer distributing printed grant forms. All forms are available **ONLY** on our Web site at: www.tucsonpimaartscouncil.org. If you have any questions, please contact the Community Arts Development Coordinator, Leia Maahs, at 624-0595, ext. 19 or at lmaahs@tucsonpimaartscouncil.org.

Project Grant Number: _____ Grant Award Amount: \$ _____
 Project Organization: _____

Project Title: _____

Contact: _____ Phone: _____ Email _____
 (person completing final report)

Indicate the County District in which your organization is located: _____
 Indicate the County District in which your project(s) was located: _____

ALL ITEMS MUST BE FILLED IN COMPLETELY

| 1. Budget/Variance | <i>with in-kind</i> | <i>cash only</i> |
|--|---------------------|------------------|
| a. Total projected costs, as per application | | |
| b. Total actual costs of project: | | |
| c. Variance (“+” or “-“) | | |

| 2. Activity Statistics (see example, last page) List actual dates and locations project took place and audience/artist(s) participation. | | | | |
|---|----------|---------|------------|-----------|
| Date | Location | Project | # Audience | # Artists |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

3. List artists involved in project and what they did. (Attach separate page if necessary)

| | |
|---|---------------------------|
| 4. Please include the following information on audience/participants: | |
| # African American/Black | # Mexican American/Latino |
| # American Indian | # European American/White |
| # Asian/Pacific Islander | # Other |
| # Youth | # Senior Citizens |
| # Persons w/Disabilities | |

5. Describe both successes and challenges of the project, addressing whether the project fulfilled your stated goals.

6. Please provide a brief story, quote, or other anecdotal information relevant to how your project(s) has had a positive impact on one of your participants, staff, community members, board or other volunteer, etc.

7. Attach all printed material (newspaper articles, reviews, flyers) produced for this project. PLEASE INCLUDE PHOTOS OF ANY OF YOUR PROJECT. PLEASE NOTE THAT THESE MATERIALS WILL BE USED FOR ADVOCACY AND DOCUMENTATION PURPOSES.

8.

Final Report Budget

| INCOME | |
|--|---------------|
| Revenue (earned income) | |
| 1. *Admissions (for what) | |
| 2. *Contracted Services (list who) | |
| 3. *Other (explain) | |
| TOTAL REVENUE | \$0.00 |
| Support (contributed income) indicate in-kind** contributions | |
| 4. *Business contributions (list) | |
| 5. *Private contributions | |
| 6. *Foundation grants (list) | |
| 7. Government support (name agency) | |
| a. Federal | |
| b. State | |
| c. Local (city/county) not this request | |
| 8. *Applicant cash (indicate source) | |
| 9. In-Kind Income** | |
| 10. Cash Income (lines 1-8) | \$0.00 |
| 11. This Grant Request | |
| 12.TOTAL INCOME | \$0.00 |

Provide explanation on items marked with asterisks (*) on "Budget Page Notes" Please identify with corresponding item number.

| EXPENSES (indicate in-kind** values) | |
|---|---------------|
| 13. *Personnel/Staff (include salary, benefits and list position) | |
| a. Administration (*include # of people & total # of hours) | |
| b. Artistic (include # of artists & fee per artist) | |
| c. Technical/production (include # of people & total # of hours) | |
| 14. *Outside fees & services | |
| a. Guest Artist (include # of artists & fee per artist) | |
| b. Other | |
| 15. *Production expenses (provide detail) | |
| 16. Space rental | |
| 17. *Travel (list) | |
| 18. Marketing & promotion | |
| 19. *Remaining operating expenses | |
| 20.TOTAL EXPENSES (lines 13 thru 19) | \$0.00 |

To the best of my knowledge the information on this final report is true, accurate and up to date.

Signature

Date

Printed Name

Title

BUDGET NOTE PAGE

1. *Admissions (for what)
2. *Contracted Services (list who)
3. *Other (explain)
4. *Business contributions (list)
5. *Private contributions
6. *Foundation grants (list)
8. *Applicant cash (indicate source)
9. In - Kind Income**
13. *Personnel/staff (include salary, benefits and list position)
 - a. Administration (*include # of people & total # of hours)
 - b. Artistic (include # of artists & fee per artist)
 - c. Technical/production (include # of people & total # of hours)
14. *Outside fees & services
 - a. Guest Artist (include # of artists & fee per artist)
 - b. Other
15. *Production expenses (provide detail)
17. *Travel (list)
19. *Remaining operating expenses

Example of Activity Statistics

| Activity Statistics (see example, last page) List actual dates and locations project took place and audience/artist(s) participation. | | | | |
|--|--------------------------|---------------------------------------|-------------------------------------|-----------|
| Date | Location | Project | # Audience | # Artists |
| EXAMPLE: 9/27/07 | Sopori Elementary | Dance workshop/performance | 300 students 12 teachers | 6 |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |